

National Taipei University of Technology
Deposit Rules of the Accommodation Fee
(國立臺北科技大學學生宿舍住宿保證金實施要點)

Approved by Administrative Meeting on 31th May 2016

- Article 1. This regulation is established by the University in order to achieve the purpose of student life education and to promote well managed dormitory accommodation for the students.
- Article 2. The deposit of the accommodation fee should be paid altogether when student officially moves in the dormitory. Before the deadline of withdrawal, the floor managers will check dormitory properties, equipment, and environment according to dormitory asset inventory. After both sides' confirmation and signature, the deposit would be refunded.
- Article 3. The deposit of the accommodation fee: NT \$1,000
- Article 4. Payment method: The deposit and the accommodation fee should be paid altogether. Students who have not paid before the deadline will lose his/her assigned bed.
- Article 5. Rules of the deposit:
- (1) The deposit will be deducted based on the following conditions:
 - (a) Not return room key will be deducted NT\$100 from the deposit;
Not return air conditional remote control will be deducted NT\$200 from deposit.
 - (b) Incomplete cleanliness will be charged NT\$ 500 to NT\$1,000 from the deposit according to the circumstances.
 - (c) Student who intentionally or accidentally damages dormitory public properties should compensate as market price from the deposit. If the damage can not be identified, all the residents in that room should be responsible for the compensation.
 - (d) If the compensation amount is greater than the deposit, destroyer should pay the extra compensation before the notified deadline. If not, the University will report to his/her guardian, and according to NTUT Regulations for Student Award and Sanction punish the destroyer.
 - (2) The deposit will not be refunded based on the following conditions:
 - (a) Incomplete the withdrawing procedure and move out.
 - (b) Committing a serious damage or loss or breakage of the dormitory facilities or properties on purpose.
 - (3) All the compensations of the deposit will be deposited to the University's funds to support dormitory expenses.
- Article 6. Refund Policies:
- (1) All refunds to students will be directly into the bank account provided by the student.
 - (2) Providing false information and make the refund is not available, the student should correct mistakes within 15 days since the University notify. If not, the deposit will be deposited to the University's funds.
- Article 7. In case of doubt about the rules of the deposit should protest within 15days, or accords with Article 5.
- Article 8. This is announced and implemented after approval by the Administrative Meeting. The same is applicable to any amendment hereto.